

TOWN OF HIGH RIVER
ALBERTA
BYLAW 4366/2013

BEING A BYLAW OF THE TOWN OF HIGH RIVER IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE ORDERLY NUMBERING OF PARCELS OF LAND AND BUILDINGS WITHIN THE CORPORATE LIMITS OF THE TOWN OF HIGH RIVER.

WHEREAS pursuant to the *Municipal Government Act*, R.S.A. 2000, c. M-26, Section 7(a) and amendments thereto, a municipality has the authority to enact bylaws respecting the safety, health and welfare of people and the protection of people and property;

AND WHEREAS in accordance with the *Municipal Government Act*, the Council of the Town of High River desires to maintain a civic address system to identify properties and assist emergency services in locating the appropriate address;

NOW THEREFORE, THE COUNCIL OF THE TOWN OF HIGH RIVER, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. TITLE

This Bylaw may be cited as the “Civic Addressing Bylaw”.

2. PURPOSE

The purpose of this Bylaw is to establish and maintain a system of numbering houses, buildings, and building sites within the Town of High River.

3. DEFINITIONS

- (1) **“Address Number”** means the number of a property designated by the Town, which may include a combination of numbers and/or words.
- (2) **“Construction Site”** means development of a new primary building and includes exterior renovations to an existing building if the exterior renovations exceed 30 days.
- (3) **“Council”** means the Municipal Council of the Town of High River.
- (4) **“Lane”** means a public thoroughfare for vehicles and provides a secondary means of access to a parcel or parcels; or as defined as an alley in the *Traffic Safety Act* Chapter T-6 R.S.A. 2000 as amended.
- (5) **“Owner”** means any person who is registered under the *Land Titles Act*, R.S.A. 2000, Chapter L-4, as amended, as the owner.
- (6) **“Peace Officer”** means a Bylaw Enforcement Officer or other person(s) designated by the Town to enforce any part of this Bylaw within the Town.
- (7) **“Property”** means a vacant parcel of land, or a parcel of land on which a structure has been erected, and may include a building on the parcel or a unit within a building if two or more separate addresses have been assigned.

4. HOUSE NUMBERING

- 4.1 An address number shall be allotted by the Town for each new building as and when required.
- 4.2 Property owners shall be responsible for displaying the address number of the property in a location which is visible from the sidewalk or roadway and may be lit by an outside light.
- 4.3 Address numbers are not to be obstructed by trees, shrubs or any ornaments hanging from the property.

- 4.4 The address number required to be displayed pursuant to this Bylaw shall be on a contrasting background. The minimum size of the address number shall be as follows:

Distance Building Setback from Curb or Edge of Road	Minimum Size
0 – 15 meters (0-50 feet)	10cm (4 inches)
15 – 20 meters (50 - 65 feet)	15cm (6 inches)
Greater than 20 meters (65 feet)	20cm (8 inches)

- 4.5 For the purpose of address numbers, numerals made of metal, plastic, ceramic tile or wood are acceptable, as long as they comply with Section 4.4 of this Bylaw.
- 4.6 No person shall display or permit the displaying of any address number on a property other than the number assigned by the Town.
- 4.7 The owner of a property which is a construction site and upon which a structure is being erected shall ensure that a temporary address number is displayed at all times in a conspicuous manner so as to be plainly visible from the adjacent roadway or lane, as the case may be.
- 4.8 The owner of a property which has access to a lane shall, in addition to complying with Section 4.2, shall cause a rear address to be displayed when the property has a rear garage, or shed, or fence within fifteen (15) meters of the back lane. The rear address number shall meet the same display requirements as the front address.
- 4.9 The address number in rural areas within the Town shall be affixed in a visible location either:
- (a) on a sign adjacent to the driveway at the property line; or
 - (b) on the mail or paper delivery box at or near the property line.

5. POWERS OF PEACE OFFICERS

- 5.1 Peace Officers for the purpose of this Bylaw may:
- a. enforce any part of this Bylaw within the Town boundary; and
 - b. access any land or structure, at any time for inspection or enforcement activities.

6. PENALTIES

- 6.1 Every person who contravenes any provision of this Bylaw is guilty of an offence and shall be liable on Summary Conviction to the penalty specified in the current Rate Bylaw for such offence.

7. ENFORCEMENT

- 7.1 Any Peace Officer who has reasonable and probable grounds to believe that any person has contravened any provision of this Bylaw may issue and serve:
- a) a violation tag allowing payment of the specified penalty to the Town, or;
 - b) a violation ticket allowing payment according to the provisions of the *Provincial Offences Procedures Act*.
- 7.2 Service of a violation tag will be deemed to be sufficient if it is:
- a) personally served; or
 - b) served by regular mail to the person's last known mailing address.
- 7.3 If a violation ticket is issued in respect of an offence, the violation ticket may;

- a) specify the penalty amount established for an offence of this Bylaw; or
- b) require a person to appear in Court without the alternative of making a voluntary payment.

7.4 A person who commits an offence may:

- a) if a violation ticket is issued in respect of the offence, and
- b) if the violation ticket specifies the fine amount established for the offence,

make a voluntary payment equal to the specified penalty by delivering the violation ticket and the specified penalty to the Provincial Courthouse specified on the violation ticket.

8. SEVERABILITY

- 8.1 Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a Court of competent jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.
- 8.2 It is the intention of the Council of the Town of High River that all offences created pursuant to this Bylaw be constructed and considered as being strict liability offences.
- 8.3 The Town of High River Rate Bylaw may, from time to time, be amended by Council.
- 8.4 This Bylaw shall come into full force and effect upon third and final reading.

READ A FIRST TIME THIS _____ DAY OF _____, A.D. 2015.

Mayor/Deputy Mayor

CAO/Director of Legislative and
Administrative Services

READ A SECOND TIME THIS _____ DAY OF _____, A.D. 2015.

Mayor/Deputy Mayor

CAO/Director of Legislative and
Administrative Services

READ A THIRD AND FINAL TIME THIS _____ DAY OF _____, A.D. 2015.

Mayor/Deputy Mayor

CAO/Director of Legislative and
Administrative Services