

TOWN OF HIGH RIVER
IN THE PROVINCE OF ALBERTA

BYLAW 4468/2016

Being a Bylaw of the Town of High River in the Province of Alberta to establish Assessment Review Boards.

- WHEREAS Under the authority and subject to provisions of the Municipal Government Act R.S.A. 2000, Chapter M-26 and all amendments thereto, Council may establish one or more Assessment Review Boards;
- AND
WHEREAS Under the authority and subject to the provisions of the Municipal Government Act R.S.A. 2000, Chapter M-26 and all amendments thereto, a Council must by bylaw, on receiving a complaint under section 461 establish a Local Assessment Review Board or a Composite Assessment Review Board, depending on the type of complaint, to hear the complaint;
- AND
WHEREAS Under the authority and subject to the provisions of the Municipal Government Act R.S.A. 2000, Chapter M-26 and all amendments thereto, two or more Councils may agree to establish jointly Assessment Review Boards to have jurisdiction in their municipalities;
- AND
WHEREAS Under the authority and subject to the provisions of the Municipal Government Act R.S.A. 2000, Chapter M-26 and all amendments thereto, the Council must appoint a Designated Officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the municipality and prescribe the remuneration and duties of that person;
- AND
WHEREAS Council wishes to establish one or more Assessment Review Boards;
- AND
WHEREAS Council wishes to appoint the Head of Legislative Services as a Designated Officer in the position of the Clerk of the Assessment Review Boards;
- NOW
THEREFORE Council of the Town of High River duly assembled enacts as follows:
- 1) **TITLE**
This Bylaw may be cited as the "Assessment Review Board Bylaw"
 - 2) **DEFINITIONS**
 - a) "**Council**" means the Municipal Council of the Town of High River.
 - b) "**Head of Legislative Services**" means the coordinator, supervisor, manager, or director, as the case may be, overseeing Legislative Services for the Town of High River.
 - c) "**Member**" means a Member of an Assessment Review Board duly appointed by Council or the Province of Alberta in accordance with the Municipal Government Act.
 - d) "**Regional Assessment Review Boards Agreement**" means the agreement signed by municipalities agreeing to participate in the establishment of Regional Assessment Review Boards.
 - e) "**Regional Pool**" means a group of Assessment Review Board Members duly appointed by the Councils of municipalities, of which the Town of High River is one, participating in a joint regional agreement.

3) **ASSESSMENT REVIEW BOARDS**

3.1 Council hereby establishes the following Assessment Review Boards for the Town of High River.

- a) Local Assessment Review Board that shall consist of one (1) Member;
- b) Local Assessment Review Board that shall consist of three (3) Members;
- c) Composite Assessment Review Board that shall consist of one (1) Member;
- d) Composite Assessment Review Board that shall consist of three (3) Members one of which is appointed by the Province of Alberta.

3.2 The Assessment Review Boards shall carry out the duties and responsibilities as set out in the Municipal Government Act and the Matters Relating to Assessment Complaints Regulation.

4) **MEMBERSHIP**

- 4.1 Members shall be appointed to the Regional Pool from time to time by resolution of Council.
- 4.2 Membership terms will be no longer than three (3) years and will be made in such a manner that the expiry dates of Members are staggered.
- 4.3. Council deems that a Member appointed to the Regional Pool by a municipality, who is a party, along with the Town of High River, to the Assessment Review Board Joint Regional Agreement, is a Member appointed by Council.
- 4.4 Council delegates authority to the Clerk of the Assessment Review Board to assign duly appointed Members from the Regional Pool to the established Assessment Review Boards as required.
- 4.5 Members shall be compensated as set out in Schedule A to this Bylaw.

5) **ASSESSMENT REVIEW BOARD COMPLAINT FEES**

5.1 Assessment Review Board Complaint Fees shall be set in the current Rate Bylaw in accordance with the provisions of the Municipal Government Act.

6) **CLERK OF THE ASSESSMENT REVIEW BOARD**


- 6.1 Council hereby appoints the Head of Legislative Services in the position of the Clerk of the Assessment Review Boards. The duties and responsibilities are set out in the Municipal Government Act Part II, Assessment Review Boards, and the Matters Relating to the Assessment Complaints Regulation.
- 6.2 The Head of Legislative Services, in the position of the Clerk of the Assessment Review Boards, may delegate some or all of the duties and responsibilities of the Clerk to another qualified person.

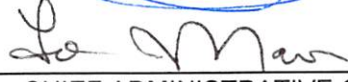
7) **GENERAL MATTERS**

7.1 That Bylaw 4277/2010 and any amendments thereto are hereby rescinded.

7.2 That this Bylaw comes into full force and effect upon Third and Final Reading.

READ A FIRST TIME THIS 14th DAY OF March A.D. 2016.



MAYOR/DEPUTY MAYOR


CHIEF ADMINISTRATIVE OFFICER

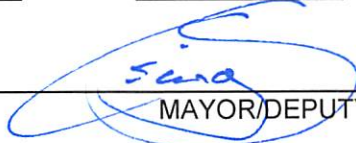
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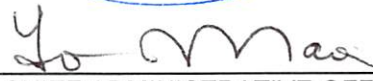


MAYOR/DEPUTY MAYOR


CHIEF ADMINISTRATIVE OFFICER

READ A THIRD AND FINAL TIME THIS 14th DAY OF March A.D. 2016.



MAYOR/DEPUTY MAYOR


CHIEF ADMINISTRATIVE OFFICER

Bylaw 4277/2010

**Schedule A
Member Remuneration**

Time	Chair	Member
Up to 4 Hours	\$ 219.00	\$164.00
4 – 8 Hours	\$383.00	\$290.00
Over 8 Hours	\$601.00	\$427.00