



Policy Number:	POL-10-103-00
Policy Name:	Sandbag Policy
Related Procedure Number:	N/A
Related Procedure Name:	N/A
Approval Date:	March 23, 2015
Revision Date:	
Last Review Date:	
Policy Category:	Emergency Services
Responsible Department:	Community Services

1. Policy Statement:

Emergency preparedness and flood mitigation are top priorities for the Town of High River and significant steps have been taken to show commitment towards this end. A component of emergency management is to ensure the protection of critical Town infrastructure and property from damage due to flooding in order to keep the municipality operating in times of extreme duress or to maximize recovery after an emergency event.

The Town of High River will maintain an adequate supply of sandbags to provide for the protection fo identified critical infrastructure. The following priorities will be followed:

- a. Identified Town critical infrastructure (water treatment plants, Town Offices, EOC, etc.)
- b. Other identified critical infrastructure essential to the sustainability of town operations (Utilities, telephone services, etc.).
- c. Augementation of existing barriers and mitigation measures that have already been installed.
- d. Installation of dykes, berms, etc to divert water flow from unexpected streams of water that may have developed.

2. Reason for Policy:

The purpose of this policy is to:

1. Ensure that the Town has a sufficient supply of sandbags needed to protect identified critical infrastructure
2. Clarify expectations for the Emergency Operations Centre staff and employees on when and under what circumstances sandbags will be used and/or distributed.
3. Allow the Town to budget appropriately for sandbags each year; and


- 4. Provide clear expectations to property owners and residents within the Town of High River regarding the policy on the issue and/or distribution of Town owned sanbags.

3. Policy Goals:


- Optimize the number of sandbags produced each year to only those required for the protection of the Town's critical infrastructure.
- Ensure appropriate use of resources and manpower (Town Staff) during times of emergency..

Approval

23 March 2015 Meeting of Council
Resolution #127/2015



MAYOR/DEPUTY MAYOR



CHIEF ADMINISTRATIVE OFFICER

31 MARCH 2015

DATE

Revision Date	Section	Purpose of Revision