

Traffic Accommodation – Submission Requirements

GENERAL REQUIREMENTS

All Traffic Accommodation Strategies and Drawings must adhere to the [2016 City of Calgary Temporary Traffic Control Manual](#).

Traffic Accommodation Strategies must be submitted a minimum of 5 business days' prior to proposed closure.

PART 1: TRAFFIC ACCOMMODATION STRATEGY

This is a written document submitted either separate or combined with Part 2: Drawings. The Traffic Accommodation Strategy should include the following under their own headings:

- Project Title
- Project Address
- Scope of Work
- Prime Contractor (including contact information of on-site designate)
- Schedule (including dates and times)
- Pre-signing
 - Will you be placing advanced notification of the closure, i.e. VMS boards?
- Night Procedures
 - Will the Traffic Accommodation be in place overnight? What changes in signage/layout will be in place overnight?
- Detour
 - Does your Traffic Accommodation require a detour for traffic? Where?
- Flag Persons
 - Are flag persons required for your Traffic Accommodation?
- Speed Limits
 - Will you be altering the speed limit?
- Lane Widths
 - Will you be altering lane widths?
- Pilot Vehicles
 - Does your Traffic Accommodation require the use of pilot vehicles
- Haul Routes
 - Does your Traffic Accommodation affect any of the Town's haul routes?
- Emergency Contacts
- Emergency Response Strategy
 - What will happen in case of an emergency? How will emergency vehicles be accommodated? Please include any procedures your company has in place for emergency situations.

If a section is not applicable to your specific Traffic Accommodation, place a "N/A" under the heading.

PART 2: DRAWINGS

Drawings are required to show signage as per [2016 City of Calgary Temporary Traffic Control Manual](#).

Drawings must show actual location of work (use of google maps, or legal plans).

Detours are only to be used if absolutely necessary. Effort should be made to maintain traffic flow if it is safe to do so. Busier roads may be required to have flaggers as opposed to allowing for detours.

Drawings required:

- Construction Signage Plan
- Detour Route