



# **APPROVED 2018 OPERATING BUDGET BUDGET PACK**

## Staffing - Full Time Equivalents (FTE's)

Department - Division	2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Approved Budget	Change	Comment
Executive	2.0	2.0	2.0	2.0	2.0	2.0	0.0	
Community Services - Administration	2.0	2.0	2.0	3.0	3.0	3.0	0.0	
Community Services - FCSS	3.3	3.3	3.3	3.3	2.6	2.6	(0.1)	
Community Services - Community Support Admin	0.0	0.0	0.0	0.0	0.8	0.8	0.0	
Community Services - Parent Link Centre	4.8	6.0	5.3	5.0	5.0	5.0	0.0	
Community Services - Municipal Enforcement	3.0	3.0	3.0	2.0	0.0	0.0	0.0	
Community Services - Emergency Management	1.5	1.0	1.0	1.0	1.0	1.0	0.0	
Community Services - Fire	20.5	21.0	22.0	22.0	21.6	22.9	1.3	Fire Chief backfill and 0.5 Fire Inspector
Community Services - RCMP	3.0	3.0	3.0	3.0	3.0	3.0	0.0	
Community Services - Parks & Recreation	30.4	31.2	31.2	31.3	31.2	30.0	(1.2)	Closure of Concession, Transfer Cemetery from Operations
Financial Services	10.0	10.2	10.0	9.0	9.0	10.5	1.4	Customer Care Rep addition, Reallocation of positions (Economic Development)
Corporate Services - Administration	1.0	1.0	1.0	2.0	1.0	1.0	0.0	
Corporate Services - Legislative Services	3.0	3.0	3.0	3.5	2.0	2.0	0.0	
Corporate Services - Communication	2.0	2.0	2.0	2.0	2.0	2.0	0.0	
Corporate Services - Human Resources	6.0	5.0	5.0	5.0	5.3	5.0	(0.3)	0.3 FTE Payroll Support until Sept 2017
Corporate Services - Health & Safety	0.0	1.0	1.0	1.0	1.0	1.0	0.0	
Corporate Services - Information Technology *	3.0	3.0	3.0	3.0	3.0	3.0	0.0	
Corporate Services - GIS/Mapping	2.0	2.0	2.0	2.0	2.0	2.0	0.0	
Corporate Services - Privacy & Records Management	2.0	1.0	1.0	1.0	1.0	1.0	0.0	
Corporate Services - Corporate Properties	1.0	1.0	1.0	2.0	2.0	2.0	0.0	
Economic Development	3.6	2.8	2.8	2.9	2.1	2.0	(0.1)	Reallocated back to Finance
Parks Planning	2.0	1.0	1.5	1.0	1.0	1.0	0.0	
Heritage & Culture	1.0	1.0	0.0	0.0	0.0	0.0	0.0	
Planning	5.0	5.0	5.0	6.0	6.0	6.0	0.0	
EPO Admin	5.0	3.0	3.0	2.0	2.0	2.0	0.0	
Engineering	3.3	3.0	3.4	3.0	3.0	4.0	1.0	New Position-Facilities Maintenance Supervisor
Safety Codes	2.0	2.0	2.0	2.0	2.0	2.0	0.0	
Operations	15.5	16.0	16.2	15.6	14.4	18.3	3.9	Reallocation between Operations & Utilities, Cemetery to Parks
Utilities	20.8	20.0	19.2	18.6	18.8	14.3	(4.5)	Reallocation between Operations & Utilities
<b>Total Permanent FTE's</b>	<b>158.7</b>	<b>155.5</b>	<b>154.7</b>	<b>154.2</b>	<b>147.7</b>	<b>149.2</b>	<b>1.5</b>	
<b>Non-permanent FTE's</b>								
Safety Codes - 2 permitters	0.0	0.0	0.0	2.0	2.0	0.5	(1.5)	Contracted until March 2018
Financial Services - Assessment	0.0	0.0	0.0	1.0	0.8	0.3	(0.5)	Contracted until March 2018
Community Services - Community Development	0.0	0.0	0.0	0.0	0.0	2.3	2.3	High River Recovery - Red Cross Donation
FCSS - 0.5 FTE Comm Dev Worker	0.0	0.0	0.0	1.0	1.0	1.0	0.0	Contracted until December 2018
FCSS - 1.0 FTE Comm Dev Worker/Ec Dev	0.0	0.0	0.0	0.5	1.0	1.0	0.0	Contracted until December 2018
<b>Total Non-permanent FTE's</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>4.5</b>	<b>4.8</b>	<b>5.1</b>	<b>0.3</b>	
<b>FTE Total:</b>	<b>158.7</b>	<b>155.5</b>	<b>154.7</b>	<b>158.7</b>	<b>152.4</b>	<b>154.2</b>	<b>1.8</b>	

# Community Group Funding Requests

Community Group	2016 Funding	2017 Funding	2018 Approved Budget	Change 2017 Vs 2018
HIGH RIVER LIBRARY	\$318,500	\$325,000	\$346,200	\$21,200
MUSEUM OF THE HIGHWOOD	\$150,000	\$140,000	\$138,600	(\$1,400)
HIGHWOOD MEMORIAL CENTRE	\$90,000	\$100,000	\$106,500	\$6,500
HIGH RIVER HANDIBUS TRANSPORT	\$19,500	\$19,600	\$20,700	\$1,100
HIGH RIVER REGIONAL AIRPORT	\$9,000	\$8,000	\$7,000	(\$1,000)
STARS FOUNDATION	\$13,000	\$13,000	\$13,590	\$590
Community Vitality Fund	\$0	\$60,000	\$70,000	\$10,000
				\$0
<b>Total:</b>	<b>\$600,000</b>	<b>\$665,600</b>	<b>\$702,590</b>	<b>\$36,990</b>

## To be funded from Council Budget

D A R E WORKS SOCIETY	\$5,819	\$6,289	\$6,300	\$11
OLLIE PETTERSON MEMORIAL BOXING DAY HOCKEY TOURNAMENT	\$4,064	\$6,000	\$6,000	\$0
	<b>\$9,883</b>	<b>\$12,289</b>	<b>\$12,300</b>	<b>\$11</b>

## Approved 2018 New Initiatives

Approved 2018 New Initiatives					
<b>OPERATING BUDGET NEW INITIATIVE</b>					
	Department/Cost Centre	Funding Source	Project Description	Additional Comments	2018
1	Corporate Services/Information Services	Tax	Consulting Services/Temporary Staffing (0.5 FTE)	Increase capacity needed support to augment and improve service performance as the Information Services department prepares to implement the service review changes	\$50,000
2	Community Services/Fire	Tax	Fire Service Level of Service (0.5 FTE) investigate contract services, investigate charging for service	The Fire Inspector position has provided the department with the capacity to develop a comprehensive fire quality management program and fire prevention program. This position is critical to the success of fire prevention and public education programs. This position provides inspections, investigations, preplanning, public education, planning/review and public safety.	\$67,050
3	Community Services/Parks and Recreation	Tax	Snow Removal	snow removal for parking lot - this is not done by operations	\$15,000
4	Community Services/Parks and Recreation	Tax	Ice Plant Compressor Overhaul	Ice Plant Compressor overhaul [every 6,000 operating Hours] [Compressor 3 2018, Compressor 2 2019, Compressor 1 2020] & Ice Plant pressure relief valve replacement [2018] Due every 5 years [All] / or when tripped [Single] *	\$25,000
5	Financial Services/Accounting Services/Safety Codes	Tax	Customer Care Representative (FTE 1.0)	With the elimination of a safety codes assistant, to assist front counter coverage during scheduled breaks an increase in hours is required to a part time customer care representative.	\$45,000
6	Financial Services/Assessment	Tax	Capitalization_Vacancy Rates	Cap rates and vacancy rates are very specific to each community and are a critical component of the income approach. Each year we will conduct our own research, with data we have available to us to determine these rates. We will always endeavor to ensure rates we use are fair and equitable. More and more, tax agents, representing properties in other municipalities, are questioning not just rates we use, but also how our rates compare to other similar Municipalities.	\$12,000
7	EPO/Corporate Services/Community Services/Finance	Tax	Facility Maintenance Supervisor (1 FTE)	Additional FTE (Facilities Maintenance Supervisor) It has been recognized through recent discussions that the Town of High River conducts activities related to facility, land and asset management in a number of different departments (Community Services, Corporate Services, Finance and Engineering, Planning and Operations), and without a clear accountability or defined leadership. This lack of coordination results in time inefficiencies, missed opportunities, and lack of understanding the current state (inventory, value, condition, future requirements, etc.) of the Town assets.	\$104,000
8	EPO/Engineering	Tax	Membership fees	Promote the region and show our commitment to sustainable practices	\$750
9	EPO/Utilities	Utilities	Annual Maintenance	Annual Maintenance	\$125,000
10	Executive/Economic Development -Operating Budget	Reserve	Broadband - Business Community - Operating	To invest in building the needed fibre optic infrastructure to address the needs of the current business community and to widen the market that High River is able to attract.	\$158,920
<b>Total: 2018 Proposed New Initiatives-Operating Budget</b>					<b>\$602,720</b>
<b>CAPITAL BUDGET NEW INITIATIVE</b>					
11	Executive/Economic Development -Capital Budget	Debt	Broadband - Business Community - Capital	To invest in building the needed fibre optic infrastructure to address the needs of the current business community and to widen the market that High River is able to attract.	\$526,800
<b>Total: 2018 Proposed New Initiative-Capital Budget</b>					<b>\$526,800</b>

**Town of High River  
Approved 2018 Budget Summary**

S/N	Summary By Department/Division	Approved 2017 Budget			Approved 2018 Budget			Change 2017 vs 2018	% Change
		Revenue	Expenses	Surplus/(Deficit)	Revenue	Expenses	Surplus/(Deficit)		
<b>1</b>	<b>COMMUNITY SERVICES</b>								
	RCMP	715,400	2,319,160	(1,603,760)	693,700	2,286,610	(1,592,910)	(10,850)	-0.7%
	Fire	696,800	2,721,120	(2,024,320)	652,300	2,964,350	(2,312,050)	287,730	14.2%
	Emergency Management	7,500	251,590	(244,090)	0	210,130	(210,130)	(33,960)	-13.9%
	Disaster Flood Services	0	0	0	0	2,500	(2,500)	2,500	
	Municipal Enforcement	83,500	333,700	(250,200)	32,700	307,910	(275,210)	25,010	10.0%
	Community Support Services	1,067,880	1,394,820	(326,940)	1,600,420	2,063,670	(463,250)	136,310	41.7%
	Cemetery	45,000	61,170	(16,170)	45,000	67,690	(22,690)	6,520	40.3%
	Affordable Housing	362,470	454,170	(91,700)	292,470	386,880	(94,410)	2,710	3.0%
	Parks & Recreation	1,269,100	5,852,710	(4,583,610)	1,102,200	5,606,740	(4,504,540)	(79,070)	-1.7%
	<b>Community Services Total</b>	<b>4,247,650</b>	<b>13,388,440</b>	<b>(9,140,790)</b>	<b>4,418,790</b>	<b>13,896,480</b>	<b>(9,477,690)</b>	<b>336,900</b>	<b>3.7%</b>
<b>2</b>	<b>GENERAL GOVERNMENT</b>								
	Municipal Tax	12,955,400	0	12,955,400	13,607,000	0	13,607,000	651,600	5.0%
	Penalties & Business Licences	165,000		165,000	347,000		347,000	182,000	110.3%
	Provincial Grants	100,000		100,000	100,000		100,000	0	0.0%
	Other Revenue- Franchises and Interest Income	1,638,000		1,638,000	1,757,000		1,757,000	119,000	7.3%
	Salaries Adjustment-Vacancies	0	(360,000)	360,000	0	(395,000)	395,000	35,000	9.7%
	Training Adjustment	0	(100,000)	100,000	0	(100,000)	100,000	0	0.0%
	Transfer to Reserves	0	1,210,600	(1,210,600)	0	1,408,880	(1,408,880)	(198,280)	16.4%
	<b>General Government Total</b>	<b>14,858,400</b>	<b>750,600</b>	<b>14,107,800</b>	<b>15,811,000</b>	<b>913,880</b>	<b>14,897,120</b>	<b>789,320</b>	<b>5.6%</b>
<b>3</b>	<b>CORPORATE SERVICES</b>								
	Legislative Services	18,000	382,780	(364,780)	4,200	362,960	(358,760)	(6,020)	1.7%
	Communications	0	281,440	(281,440)	0	304,470	(304,470)	23,030	-8.2%
	Corporate Services Admin	0	179,760	(179,760)	0	178,990	(178,990)	(770)	0.4%
	Human Resources	95,800	868,800	(773,000)	43,800	843,440	(799,640)	26,640	-3.4%
	Information System	179,100	1,142,490	(963,390)	162,000	1,131,050	(969,050)	5,660	-0.6%
	Corporate Properties	9,850	827,540	(817,690)	24,850	797,600	(772,750)	(44,940)	5.5%
	<b>Corporate Services Total</b>	<b>302,750</b>	<b>3,682,810</b>	<b>(3,380,060)</b>	<b>234,850</b>	<b>3,618,510</b>	<b>(3,383,660)</b>	<b>3,600</b>	<b>0.1%</b>
<b>4</b>	<b>COUNCIL</b>								
	<b>Council Total</b>	<b>0</b>	<b>669,750</b>	<b>(669,750)</b>	<b>26,400</b>	<b>744,530</b>	<b>(718,130)</b>	<b>48,380</b>	<b>7.2%</b>

**Town of High River**

**Approved 2018 Budget Summary**

S/N	Summary By Department/Division	Approved 2017 Budget			Approved 2018 Budget			Change 2017 vs 2018	% Change
		Revenue	Expenses	Surplus/(Deficit)	Revenue	Expenses	Surplus/(Deficit)		
5	<b>Engineering &amp; Public Operations (EPO)</b>								
	EPO Admin	0	305,270	(305,270)	0	294,750	(294,750)	(10,520)	-3.4%
	Renewal	1,152,100	1,152,100	0	1,139,340	1,139,340	0	0	
	Fleet, Engineering & Building Maintenance	15,000	1,858,600	(1,843,600)	56,000	2,030,090	(1,974,090)	130,490	7.1%
	Safety Codes	562,400	537,750	24,650	461,400	407,940	53,460	28,810	
	Streets	0	3,867,380	(3,867,380)	11,000	3,932,150	(3,921,150)	53,770	1.4%
	Storm Water	188,000	859,940	(671,940)	226,000	1,054,060	(828,060)	156,120	23.2%
	Water Plant & Distribution	4,041,000	2,017,600	2,023,400	4,499,000	2,617,000	1,882,000	(141,400)	-7.0%
	Waste Water Plant & Collection	2,629,500	2,001,680	627,820	2,644,700	1,984,700	660,000	32,180	5.1%
	Solid Waste & Recycling	840,500	899,450	(58,950)	869,500	905,070	(35,570)	(23,380)	-39.7%
	Planning Administration	122,500	751,090	(628,590)	100,330	754,910	(654,580)	25,990	4.1%
	Parks Planning/Heritage and Culture	0	125,260	(125,260)	18,000	153,830	(135,830)	10,570	8.4%
	<b>EPO Total</b>	<b>9,551,000</b>	<b>14,376,120</b>	<b>(4,825,120)</b>	<b>10,025,270</b>	<b>15,273,840</b>	<b>(5,248,570)</b>	<b>423,450</b>	<b>8.8%</b>
6	<b>EXECUTIVE OFFICE</b>								
	CAO's Office	0	323,320	(323,320)	0	328,400	(328,400)	5,080	1.6%
	Economic Development	634,000	765,290	(131,290)	580,000	861,620	(281,620)	150,330	114.5%
	Economic Development - Broadband	0	0	0	158,920	158,920	0	0	
	<b>Executive Office Total</b>	<b>634,000</b>	<b>1,088,610</b>	<b>(454,610)</b>	<b>580,000</b>	<b>1,190,020</b>	<b>(610,020)</b>	<b>155,410</b>	<b>34.2%</b>
7	<b>FINANCIAL SERVICES</b>								
	<b>Financial Services Total</b>	<b>109,700</b>	<b>1,277,070</b>	<b>(1,167,370)</b>	<b>95,100</b>	<b>1,384,450</b>	<b>(1,289,350)</b>	<b>121,980</b>	<b>10.4%</b>
8	<b>LIBRARY</b>								
		0	405,800	(405,800)	0	456,150	(456,150)	50,350	12.4%
	<b>GRAND TOTAL (Surplus/(Deficit))</b>	<b>29,703,500</b>	<b>35,639,200</b>	<b>(5,935,700)</b>	<b>31,191,410</b>	<b>37,477,860</b>	<b>(6,286,450)</b>	<b>350,750</b>	<b>5.9%</b>

# Town of High River

## Approved 2018 Budget Summary

S/N	Department/Division	Acct. Reference	Approved 2017 Budget			Approved 2018 Budget			Change 2017 vs 2018	% Change
			Revenue	Expenses	Surplus/ (Deficit)	Revenue	Expenses	Surplus/ (Deficit)		
<b>1</b>	<b>COMMUNITY SERVICES</b>									
1	RCMP	21-00	715,400	2,319,160	(1,603,760)	693,700	2,286,610	(1,592,910)	(10,850)	-0.7%
2	Fire	23-00	696,800	2,721,120	(2,024,320)	652,300	2,964,350	(2,312,050)	287,730	14.2%
3	Emergency Management	24-00	7,500	251,590	(244,090)	0	210,130	(210,130)	(33,960)	-13.9%
4	Disaster Flood Services	24-01	0	0	0	0	2,500	(2,500)	2,500	
5	Municipal Enforcement	26-03	83,500	333,700	(250,200)	32,700	307,910	(275,210)	25,010	10.0%
6	FCSS	51-01	475,710	585,340	(109,630)	475,410	595,300	(119,890)	10,260	9.4%
7	Community Development	51-02	75,500	135,500	(60,000)	608,340	753,540	(145,200)	85,200	142.0%
8	Community Support Services Admin	51-03	0	99,320	(99,320)	0	104,910	(104,910)	5,590	5.6%
9	Parent LinG Centre	51-04	441,470	499,460	(57,990)	441,470	534,720	(93,250)	35,260	60.8%
10	United Way	51-08	75,200	75,200	0	75,200	75,200	0	0	
11	Cemetery	56-00	45,000	61,170	(16,170)	45,000	67,690	(22,690)	6,520	40.3%
12	Secondary Suites Program	67-02	75,000	75,000	0	0	0	0	0	
13	Affordable Housing	67-07	287,470	379,170	(91,700)	292,470	386,880	(94,410)	2,710	3.0%
14	Recreation Complex	72-01	231,400	1,395,140	(1,163,740)	225,500	1,431,900	(1,206,400)	42,660	3.7%
15	Arena	72-02	254,200	347,270	(93,070)	258,400	375,360	(116,960)	23,890	25.7%
16	Aquatics	72-03	207,000	704,870	(497,870)	213,000	694,610	(481,610)	(16,260)	-3.3%
17	Recreation Programs	72-05	185,000	444,860	(259,860)	169,300	454,990	(285,690)	25,830	9.9%
18	Parks	72-06	35,000	1,044,590	(1,009,590)	34,600	1,065,250	(1,030,650)	21,060	2.1%
19	Comm Services Admin	72-09	0	413,160	(413,160)	0	407,200	(407,200)	(5,960)	-1.4%
20	Spray Park	72-10	13,100	15,700	(2,600)	9,000	49,790	(40,790)	38,190	1468.8%
21	Concession	72-12	168,000	203,060	(35,060)	12,800	14,900	(2,100)	(32,960)	-94.0%
22	Field House	72-13	170,400	1,094,560	(924,160)	174,600	1,086,490	(911,890)	(12,270)	-1.3%
23	Culture Centre Administration	74-02	5,000	189,500	(184,500)	5,000	26,250	(21,250)	(163,250)	-88.5%
	<b>Community Services Total</b>		<b>4,247,650</b>	<b>13,388,440</b>	<b>(9,140,790)</b>	<b>4,418,790</b>	<b>13,896,480</b>	<b>(9,477,690)</b>	<b>336,900</b>	<b>3.7%</b>
<b>2</b>	<b>GENERAL GOVERNMENT</b>									
24	General Government	00-01	14,858,400	750,600	14,107,800	15,811,000	913,880	14,897,120	789,320	5.6%
<b>3</b>	<b>CORPORATE SERVICES</b>									
25	Legislative Admin	12-03	18,000	282,440	(264,440)	0	258,960	(258,960)	(5,480)	-2.1%
26	Communications	12-04	0	281,440	(281,440)	0	304,470	(304,470)	23,030	8.2%
27	Records Management	12-10	0	100,340	(100,340)	4,200	104,000	(99,800)	(540)	-0.5%
28	Human Resources - Safety	12-05	77,000	146,870	(69,870)	25,000	146,190	(121,190)	51,320	73.5%
29	Human Resources	12-06	18,800	721,930	(703,130)	18,800	697,250	(678,450)	(24,680)	-3.5%
30	Corporate Services Admin	12-08	0	179,760	(179,760)	0	178,990	(178,990)	(770)	-0.4%
31	Information Technology	12-09	172,100	915,480	(743,380)	162,000	909,070	(747,070)	3,690	0.5%
32	Corporate Properties	12-12	9,850	827,540	(817,690)	24,850	797,600	(772,750)	(44,940)	-5.5%
33	GIS	12-13	7,000	227,010	(220,010)	0	221,980	(221,980)	1,970	0.9%
	<b>Corporate Services Total</b>		<b>302,750</b>	<b>3,682,810</b>	<b>(3,380,060)</b>	<b>234,850</b>	<b>3,618,510</b>	<b>(3,383,660)</b>	<b>3,600</b>	<b>0.1%</b>
<b>4</b>	<b>COUNCIL</b>									
34	Council Total	11-00	0	669,750	(669,750)	26,400	744,530	(718,130)	48,380	7.2%

**Town of High River  
Approved 2018 Budget Summary**

S/N	Department/Division	Acct. Reference	Approved 2017 Budget			Approved 2018 Budget			Change 2017 vs 2018	% Change
			Revenue	Expenses	Surplus/ (Deficit)	Revenue	Expenses	Surplus/ (Deficit)		
<b>5</b>	<b>Engineering &amp; Public Operations (EPO)</b>									
35	EPO Admin	12-07	0	305,270	(305,270)	0	294,750	(294,750)	(10,520)	-3.4%
36	Renewal	24-02	1,152,100	1,152,100	0	1,139,340	1,139,340	0		
37	Fleet	31-00	0	784,320	(784,320)	0	823,430	(823,430)	39,110	5.0%
38	Engineering	31-01	15,000	663,810	(648,810)	36,000	784,690	(748,690)	99,880	15.4%
39	Safety Codes	31-02	562,400	537,750	24,650	461,400	407,940	53,460	(28,810)	-116.9%
40	Building Maintenance	31-03	0	287,690	(287,690)	20,000	298,990	(278,990)	(8,700)	-3.0%
41	Admin & Yard	31-04	0	122,780	(122,780)	0	122,980	(122,980)	200	0.2%
42	Streets	32-00	0	3,867,380	(3,867,380)	11,000	3,932,150	(3,921,150)	53,770	1.4%
43	Storm Water	37-00	188,000	859,940	(671,940)	226,000	1,054,060	(828,060)	156,120	23.2%
44	Water Distribution	41-01	4,041,000	1,476,330	2,564,670	4,499,000	1,894,360	2,604,640	(39,970)	-1.6%
45	Water Plant	41-02	0	541,270	(541,270)	0	722,640	(722,640)	181,370	33.5%
46	Waste Water Collection	42-01	2,536,000	1,331,950	1,204,050	2,591,200	1,278,640	1,312,560	(108,510)	-9.0%
47	Waste Water Plant	42-02	93,500	669,730	(576,230)	53,500	706,060	(652,560)	76,330	13.2%
48	Solid Waste	43-00	602,000	619,860	(17,860)	625,000	593,760	31,240	(49,100)	-274.9%
49	Recycling	43-01	238,500	279,590	(41,090)	244,500	311,310	(66,810)	25,720	62.6%
50	Planning Administration	61-01	122,500	751,090	(628,590)	100,330	754,910	(654,580)	25,990	4.1%
51	Parks Planning	61-04	0	125,260	(125,260)	18,000	153,830	(135,830)	10,570	8.4%
52	Heritage and Culture	61-06	0	0	0	0	0	0		
	<b>EPO Total</b>		<b>9,551,000</b>	<b>14,376,120</b>	<b>(4,825,120)</b>	<b>10,025,270</b>	<b>15,273,840</b>	<b>(5,248,570)</b>	<b>423,450</b>	<b>8.8%</b>
<b>6</b>	<b>EXECUTIVE</b>									
53	Executive	12-02	0	323,320	(323,320)	0	328,400	(328,400)	5,080	1.6%
54	Economic Development	61-05	634,000	765,290	(131,290)	580,000	861,620	(281,620)	150,330	114.5%
55	Economic Development - Broadband	61-07	0	0	0	158,920	158,920	0	0	
	<b>Executive Total</b>		<b>634,000</b>	<b>1,088,610</b>	<b>(454,610)</b>	<b>738,920</b>	<b>1,348,940</b>	<b>(610,020)</b>	<b>155,410</b>	<b>34.2%</b>
<b>7</b>	<b>FINANCIAL SERVICES</b>									
56	Finance	12-01	62,500	985,150	(922,650)	80,500	1,112,530	(1,032,030)	109,380	11.9%
57	Assessment Services	12-11	47,200	291,920	(244,720)	14,600	271,920	(257,320)	12,600	5.1%
	<b>Financial Services Total</b>		<b>109,700</b>	<b>1,277,070</b>	<b>(1,167,370)</b>	<b>95,100</b>	<b>1,384,450</b>	<b>(1,289,350)</b>	<b>121,980</b>	<b>10.4%</b>
<b>8</b>	<b>LIBRARY</b>	74-04	0	405,800	(405,800)	0	456,150	(456,150)	50,350	12.4%
	<b>GRAND TOTAL (Surplus/(Deficit))</b>		<b>29,703,500</b>	<b>35,639,200</b>	<b>(5,935,700)</b>	<b>31,350,330</b>	<b>37,636,780</b>	<b>(6,286,450)</b>	<b>350,750</b>	<b>5.9%</b>





## Town of High River Approved 2018 Operating Budget Budget Summary - All Departments

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>							
Tax Revenue	12,275,600	12,955,400	13,607,000	651,600	14,440,000	15,275,000	16,140,000
Sales of Goods & Services	10,412,250	10,474,620	10,827,120	352,500	11,346,830	11,680,570	11,982,150
Grants Received	3,523,440	3,007,760	3,075,330	67,570	1,694,830	1,363,540	1,298,160
Local Government Transfers	840,000	930,000	866,500	(63,500)	879,500	889,500	900,500
Other Revenue	1,668,000	1,729,500	1,791,100	61,600	1,836,100	1,909,100	1,986,100
Donations	319,050	172,200	708,540	536,340	507,900	239,500	238,600
Transfers from Local Boards and Agencies	-	-	-	-	-	-	-
Developer Agreements and Levies	-	-	-	-	-	-	-
Internal Transfers Revenue	-	-	-	-	-	-	-
Transfer From Reserves	856,700	434,020	474,740	40,720	140,580	388,190	182,620
<b>Total Revenue:</b>	<b>29,895,040</b>	<b>29,703,500</b>	<b>31,350,330</b>	<b>1,646,830</b>	<b>30,845,740</b>	<b>31,745,400</b>	<b>32,728,130</b>
<b>Expense:</b>							
Salary, Wages, and Benefits	14,904,900	14,625,450	14,902,250	276,800	14,542,220	14,578,840	14,986,800
Training Conference Travel	422,550	376,040	434,900	58,860	390,220	380,070	394,720
Public Relations - Communications	214,850	178,800	392,670	213,870	197,790	181,170	192,100
Phone & Utilities	1,496,850	1,620,400	1,511,500	(108,900)	1,544,000	1,574,100	1,603,900
Insurance	440,400	500,900	573,920	73,020	602,390	631,910	662,580
Contracted Services and General Services	7,329,940	6,806,570	7,153,540	346,970	6,614,180	6,843,160	6,689,400
Materials	1,473,200	1,437,440	1,612,340	174,900	1,444,540	1,340,540	1,326,850
Other Expenses	143,500	145,800	145,050	(750)	145,200	145,500	145,750
Transfers to Local Boards and Agencies	880,900	1,003,400	962,190	(41,210)	973,920	985,960	998,000
Transfer To Reserves	1,294,550	1,809,100	2,432,370	623,270	3,081,380	3,774,450	4,418,410
Annexation Fee	-	-	-	-	50,000	50,000	50,000
Internal Transfers Expenses	-	-	-	-	-	-	-
Long Term Debt Principal	932,700	864,700	914,460	49,760	957,390	981,000	1,002,590
Long-Term Debt Interest	360,700	334,900	315,140	(19,760)	302,510	278,700	257,030
<b>Total Expense (before Amortization)</b>	<b>29,895,040</b>	<b>29,703,500</b>	<b>31,350,330</b>	<b>1,646,830</b>	<b>30,845,740</b>	<b>31,745,400</b>	<b>32,728,130</b>
<b>Net Surplus (Deficit) Before Amortization</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Less: Amortization on Tangible Capital Assets	5,154,500	5,935,700	6,286,450	350,750	6,286,450	6,286,450	6,286,450
<b>Net Surplus (Deficit)</b>	<b>(5,154,500)</b>	<b>(5,935,700)</b>	<b>(6,286,450)</b>	<b>350,750</b>	<b>(6,286,450)</b>	<b>(6,286,450)</b>	<b>(6,286,450)</b>

**Revenue:**

- 1) Municipal Tax revenue Increase-(\$651,600)
- 2) Sales of Goods & Services - increase in utility revenue \$553,000, reduction in building permit revenue \$70,000
- 3) Donations - increase due to Red Cross donation for Recovery in High River \$500,000

**Expenses:**

- 1) Wages & Benefits -2.5% Staffing Vacancy Rate Assumed
- 2) Wages & Benefits increase due to step increases and Cost of Living Adjustment
- 3) Phone & Utilities - Reduction in phones based on actuals \$13,000, natural gas reduction based on actuals and sale of town property \$17,000, electricity reduction based on actuals \$70,000
- 4) Insurance - 15% Increase \$75,000 due to additions and rate increases
- 5) Contracted Services and General Services - Increase of \$346,000, Broadband \$150,000, General Maintenance \$200,000
- 6) Materials - Increase due to new programs - Donations funded
- 7) Transfer to Reserve - Increases in Infrastructure Reserve/Community Infrastructure Reinvestment - \$198,000, Utilities Reserves \$280,000
- 8) Long Term Debt Principal - Increase due to Broadband debenture



## **COMMUNITY SERVICES**

**Community Services Administration**

**RCMP**

**Fire Services**

**Municipal Enforcement**

**Emergency Management**

**Disaster Services**

## **COMMUNITY SUPPORT SERVICES**

**Family & Community Support Services (FCSS)**

**Community Development (FCSS)**

**Community Support Services Admin**

**Parent Link Centre**

**United Way Community Funding**

**Secondary Suites Program**

**Affordable Housing**

## **PARKS & RECREATION**

**Recreation Complex**

**Arena**

**Aquatics**

**Field House**

**Food Concession**

**Recreation Programs**

**Parks**

**Spray Park**

**Cemetery**

**Culture Centre**



## Town of High River Approved 2018 Operating Budget

### Budget Summary - Community Services

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	% Change	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>								
02) Sales of Goods & Services	1,741,300	1,688,370	1,522,070	(166,300)	-9.8%	1,550,020	1,577,710	1,597,540
03) Grants Received	1,211,150	1,300,660	1,223,160	(77,500)	-6.0%	1,198,160	1,198,160	1,198,160
04) Local Government Transfers	840,000	930,000	866,500	(63,500)	-6.8%	879,500	889,500	900,500
05) Other Revenue	14,000	14,000	8,600	(5,400)	-38.6%	8,600	8,600	8,600
06) Donations	239,050	172,200	690,540	518,340	301.0%	507,900	239,500	238,600
10) Transfer From Reserves	140,400	142,420	107,920	(34,500)	-24.2%	5,500	70,500	5,500
<b>Total Revenue</b>	<b>4,185,900</b>	<b>4,247,650</b>	<b>4,418,790</b>	<b>171,140</b>	<b>4.0%</b>	<b>4,149,680</b>	<b>3,983,970</b>	<b>3,948,900</b>
<b>Expense:</b>								
01) Salary, Wages, and Benefits	5,705,600	5,835,580	6,071,730	236,150	4.0%	6,023,670	6,082,940	6,261,440
02) Training Conference Travel	127,200	150,170	155,220	5,050	3.4%	157,820	159,970	161,620
03) Public Relations - Communications	49,000	52,350	54,150	1,800	3.4%	53,970	41,800	42,330
04) Phone & Utilities	454,600	503,700	495,850	(7,850)	-1.6%	503,950	512,250	521,050
05) Insurance	183,400	207,660	238,070	30,410	14.6%	249,730	262,040	274,800
06) Contracted Services and General Services	3,218,500	3,429,570	3,723,670	294,100	8.6%	3,665,140	3,642,860	3,686,820
07) Materials	662,250	682,090	825,740	143,650	21.1%	708,090	599,990	565,900
08) Other Expenses	35,000	39,800	39,900	100	0.3%	39,900	39,900	39,900
09) Transfers to Local Boards and Agencies	185,000	290,000	205,000	(85,000)	-29.3%	205,000	205,000	205,000
10) Transfer To Reserves	48,250	77,320	89,000	11,680	15.1%	86,000	71,000	71,000
12) Internal Transfers Expenses	0	0	0	0		0	0	0
13) Long Term Debt Principal	488,700	502,900	517,500	14,600	2.9%	532,500	548,000	563,900
14) Long-Term Debt Interest	245,100	230,900	216,300	(14,600)	-6.3%	201,300	185,900	169,910
15) Amortization on Tangible Capital Assets	1,106,700	1,386,400	1,264,350	(122,050)	-8.8%	1,264,350	1,264,350	1,264,350
<b>Total Expense</b>	<b>12,509,300</b>	<b>13,388,440</b>	<b>13,896,480</b>	<b>508,040</b>	<b>3.8%</b>	<b>13,691,420</b>	<b>13,616,000</b>	<b>13,828,020</b>
<b>Net Surplus(Deficit)</b>	<b>(8,323,400)</b>	<b>(9,140,790)</b>	<b>(9,477,690)</b>	<b>336,900</b>	<b>3.7%</b>	<b>(9,541,740)</b>	<b>(9,632,030)</b>	<b>(9,879,120)</b>

#### Revenue:

- 1) Sales of Goods & Services - reductions in RCMP, Change in service delivery for Concession
- 2) Grants Received - reduction due to Secondary Suite program finalized
- 3) Local Government Transfers - reduction in Fire Department, FCSS
- 4) Donations - increased due to Red Cross donation - Recovery in High River. Offset in expenses on materials and contracted services

#### Expenses:

- 1) Salary & Wages - New position, COLA & Step increases
- 2) Contract Services - increase in maintenance, and contracts for recovery in High River, lease payment for Studio A at CCMC
- 3) Materials - increase due to additional maintenance, and supplies for upgrades
- 4) Amortization - increase due to reallocation of assets from Corporate Services from Corporate Properties



## **GENERAL**

### **General Government**



## Town of High River Approved 2018 Operating Budget

### Budget Summary - General Government

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	% Change	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>								
01) Tax Revenue	12,275,600	12,955,400	13,607,000	651,600	5.0%	14,440,000	15,275,000	16,140,000
02) Sales of Goods & Services	135,000	165,000	347,000	182,000	110.3%	347,000	347,000	347,000
03) Grants Received	100,000	100,000	100,000	0	0.0%	100,000	100,000	100,000
05) Other Revenue	1,613,000	1,638,000	1,757,000	119,000	7.3%	1,827,000	1,900,000	1,977,000
08) Developer Agreements and Levies	0	0	0	0		0	0	0
<b>Total Revenue</b>	<b>14,123,600</b>	<b>14,858,400</b>	<b>15,811,000</b>	<b>952,600</b>	<b>6.4%</b>	<b>16,714,000</b>	<b>17,622,000</b>	<b>18,564,000</b>
<b>Expense:</b>								
01) Salary, Wages, and Benefits	(370,000)	(360,000)	(395,000)	(35,000)	9.7%	(285,000)	(285,000)	(285,000)
02) Training Conference Travel	0	(100,000)	(100,000)	0	0.0%	(100,000)	(100,000)	(100,000)
10) Transfer To Reserves	978,900	1,210,600	1,408,880	198,280	16.4%	1,927,270	2,485,120	3,018,850
11) Tax Requisitions	0	0	0	0		50,000	50,000	50,000
<b>Total Expense</b>	<b>588,900</b>	<b>750,600</b>	<b>913,880</b>	<b>163,280</b>	<b>21.8%</b>	<b>1,592,270</b>	<b>2,150,120</b>	<b>2,683,850</b>
<b>Net Surplus/(Deficit)</b>	<b>13,534,700</b>	<b>14,107,800</b>	<b>14,897,120</b>	<b>789,320</b>	<b>5.6%</b>	<b>15,121,730</b>	<b>15,471,880</b>	<b>15,880,150</b>

**Revenue:**

- 1) Municipal Tax Revenue: Increase due to property tax rate increase of 4.3 on residential and 4.9% on Non Residential for Municipal Tax Revenue
- 2) Sales of Goods & Services: Increase due to business licences transferred from Economic Development
- 3) Other Revenue: Increase in estimated franchise fees from Fortis

**Expenses:**

- 1) Transfer to Reserves: Total Increase of \$475,000 - Capital Infrastructure (\$170,000), Community Infrastructure Reinvestment -\$369,000, Water/Wastewater - \$281,000



## **CORPORATE SERVICES**

**Corporate Services Administration**

**Corporate Properties**

**Legislative Services**

**Privacy & Records Management**

**Communications**

**Human Resources**

**Health & Safety**

**Information Services**

**GIS/Mapping**



**Town of High River**  
**Approved 2018 Operating Budget**

**Budget Summary - Corporate Services**

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	% Change	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>								
02) Sales of Goods & Services	193,950	183,750	186,850	3,100	1.7%	202,850	205,850	208,850
03) Grants Received	7,500	0	0	0		0	0	0
05) Other Revenue	40,000	75,000	25,000	(50,000)	-66.7%	0	0	0
06) Donations	0	0	0	0		0	0	0
10) Transfer From Reserves	25,000	44,000	23,000	(21,000)	-47.7%	48,300	20,000	136,800
<b>Total Revenue</b>	<b>266,450</b>	<b>302,750</b>	<b>234,850</b>	<b>(67,900)</b>	<b>-22.4%</b>	<b>251,150</b>	<b>225,850</b>	<b>345,650</b>
<b>Expense:</b>								
01) Salary, Wages, and Benefits	2,134,100	1,939,850	1,902,970	(36,880)	-1.9%	1,982,120	2,062,710	2,140,710
02) Training Conference Travel	121,550	152,470	177,240	24,770	16.2%	149,240	141,740	142,140
03) Public Relations - Communications	50,400	49,800	47,950	(1,850)	-3.7%	53,050	48,550	53,750
04) Phone & Utilities	55,550	62,700	52,950	(9,750)	-15.6%	53,850	54,750	55,650
05) Insurance	33,200	39,190	52,750	13,560	34.6%	55,160	57,670	60,280
06) Contracted Services and General Services	736,200	874,450	730,550	(143,900)	-16.5%	735,150	712,600	853,850
07) Materials	102,500	71,100	64,800	(6,300)	-8.9%	68,550	57,550	59,550
08) Other Expenses	34,100	37,450	23,500	(13,950)	-37.2%	23,600	23,800	24,000
10) Transfer To Reserves	23,000	12,000	72,700	60,700	505.8%	51,000	64,200	23,400
12) Internal Transfers Expenses	0	0	0	0		0	0	0
13) Long Term Debt Principal	258,300	168,600	171,700	3,100	1.8%	174,900	178,100	181,400
14) Long-Term Debt Interest	33,300	29,200	26,100	(3,100)	-10.6%	23,000	19,700	16,440
15) Amortization on Tangible Capital Assets	0	246,000	295,300	49,300	20.0%	295,300	295,300	295,300
<b>Total Expense</b>	<b>3,582,200</b>	<b>3,682,810</b>	<b>3,618,510</b>	<b>(64,300)</b>	<b>-1.7%</b>	<b>3,664,920</b>	<b>3,716,670</b>	<b>3,906,470</b>
<b>Net Surplus/(Deficit)</b>	<b>(3,315,750)</b>	<b>(3,380,060)</b>	<b>(3,383,660)</b>	<b>3,600</b>	<b>0.1%</b>	<b>(3,413,770)</b>	<b>(3,490,820)</b>	<b>(3,560,820)</b>

**Revenue:**

- 1) Other Revenue - reductions due to loss of WCB rebate estimated \$50K

**Expenses:**

- 1) Salary & Wages - reduction due to decrease in Information Services summer staff
- 2) Contract Services - decrease due to transferring lease payment for Studio A at CCMC within Corporate Services to Community Services
- 3) Transfer to Reserves - additional recurring expenditures being funded on an annual basis
- 4) Amortization - increase due to re-allocation to Information Services from Financial Services



## **COUNCIL**





# Town of High River

## Approved 2018 Operating Budget

### Budget Summary - Council

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	% Change	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>								
06) Donations	0	0	0	0		0	0	0
10) Transfer From Reserves	0	0	26,400	26,400		0	0	0
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>26,400</b>	<b>26,400</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Expense:</b>								
01) Salary, Wages, and Benefits	275,500	279,700	285,300	5,600	2.0%	290,800	295,700	301,200
02) Training Conference Travel	42,600	52,150	69,870	17,720	34.0%	55,170	55,170	65,370
03) Public Relations - Communications	39,200	38,200	37,920	(280)	-0.7%	37,920	37,920	42,920
04) Phone & Utilities	4,850	4,500	4,350	(150)	-3.3%	4,350	4,350	4,350
05) Insurance	6,500	7,400	7,900	500	6.8%	8,300	8,700	9,100
06) Contracted Services and General Services	0	0	35,000	35,000		0	0	0
07) Materials	3,000	6,000	5,500	(500)	-8.3%	3,000	3,000	4,500
08) Other Expenses	200	200	0	(200)	-100.0%	0	0	0
09) Transfers to Local Boards and Agencies	302,100	281,600	298,690	17,090	6.1%	303,420	308,260	313,100
10) Transfer To Reserves	0	0	0	0		5,000	5,000	5,000
12) Internal Transfers Expenses	0	0	0	0		0	0	0
<b>Total Expense</b>	<b>673,950</b>	<b>669,750</b>	<b>744,530</b>	<b>74,780</b>	<b>11.2%</b>	<b>707,960</b>	<b>718,100</b>	<b>745,540</b>
<b>Net Surplus/(Deficit)</b>	<b>(693,950)</b>	<b>(669,750)</b>	<b>(718,130)</b>	<b>48,380</b>	<b>7.2%</b>	<b>(707,960)</b>	<b>(718,100)</b>	<b>(745,540)</b>

**Revenue:**

- 1) Transfer from Reserve - reduction due to non-regular expenses in 2018

**Expenses:**

- 1) Training Conference Travel - increase for training of new council
- 2) Contract Services - increase for Consultant for Strategic Plan
- 3) Transfers to Local Boards and Agencies - increase in Community funding due to (federal census increase in population) and 1.3% in inflationary increase



# **ENGINEERING/PLANNING/OPERATIONS**

**EPO Administration**

**Engineering**

**Safety Codes**

**Planning**

**Parks Planning**

**Operations Administration**

**Building/Facilities Maintenance**

**Fleet**

**Renewal**

**Streets**

**Storm Water**

**Solid Waste**

**Recycling**

**Water Distribution**

**Water Plant**

**Waste Water Collection**

**Waste Water Plant**



## Town of High River Approved 2018 Operating Budget

### Budget Summary - Engineering, Planning & Operations

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	% Change	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>								
02) Sales of Goods & Services	8,104,000	8,198,500	8,711,200	512,700	6.3%	8,955,700	9,209,200	9,467,900
03) Grants Received	1,924,790	1,152,100	1,172,170	20,070	1.7%	321,670	65,380	0
04) Local Government Transfers	0	0	0	0		0	0	0
05) Other Revenue	0	0	0	0		0	0	0
09) Internal Transfers Revenue	0	0	0	0		0	0	0
10) Transfer From Reserves	619,700	200,400	123,900	(76,500)	-38.2%	15,000	260,000	15,000
<b>Total Revenue</b>	<b>10,728,490</b>	<b>9,551,000</b>	<b>10,025,270</b>	<b>474,270</b>	<b>5.0%</b>	<b>9,292,370</b>	<b>9,534,580</b>	<b>9,482,900</b>
<b>Expense:</b>								
01) Salary, Wages, and Benefits	5,607,500	5,379,590	5,431,150	51,560	1.0%	4,978,020	4,911,040	5,026,850
02) Training Conference Travel	89,800	80,800	79,540	(1,260)	-1.6%	81,540	80,540	81,040
03) Public Relations - Communications	21,100	18,450	18,150	(300)	-1.6%	18,350	18,400	18,600
04) Phone & Utilities	995,800	1,041,900	953,250	(88,650)	-8.5%	976,650	997,550	1,017,650
05) Insurance	200,600	226,950	255,450	28,500	12.6%	268,500	281,900	295,800
06) Contracted Services and General Services	3,040,040	1,979,350	2,094,000	114,650	5.8%	1,734,450	1,995,800	1,638,150
07) Materials	671,250	644,550	692,400	47,850	7.4%	641,000	656,100	673,000
08) Other Expenses	38,000	32,050	31,600	(450)	-1.4%	31,650	31,750	31,800
10) Transfer To Reserves	244,400	509,180	816,600	307,420	60.4%	1,012,110	1,149,130	1,300,160
13) Long Term Debt Principal	185,700	193,200	201,000	7,800	4.0%	209,200	217,600	226,400
14) Long-Term Debt Interest	82,300	74,800	67,000	(7,800)	-10.4%	59,000	50,400	41,570
15) Amortization on Tangible Capital Assets	3,658,000	4,167,000	4,600,000	433,000	10.4%	4,600,000	4,600,000	4,600,000
<b>Total Expense</b>	<b>14,866,290</b>	<b>14,376,120</b>	<b>15,273,840</b>	<b>897,720</b>	<b>6.2%</b>	<b>14,644,270</b>	<b>15,024,010</b>	<b>14,984,820</b>
<b>Net Surplus/(Deficit)</b>	<b>(4,137,800)</b>	<b>(4,825,120)</b>	<b>(5,248,570)</b>	<b>423,450</b>	<b>8.8%</b>	<b>(5,351,900)</b>	<b>(5,489,430)</b>	<b>(5,501,920)</b>

**Revenue:**

- 1) Sales of Goods & Services -increase due to based on utilities 3% on rural rate increase and reduction in building permits
- 2) Transfer from Reserve - decrease due to non-regular expenses in 2017 being funded (not as many non-regular expenditures scheduled to be completed in 2018)

**Expenses:**

- 1) Salary & Wages - Facilities Maintenance Supervisor, COLA & Step increases plus benefits
- 2) Phone & Utilities - reduction due to electricity as decommissioned areas are not being lit (ie. Wallaceville, Beachwood)
- 3) Transfer to Reserves - additional non-regular expenditures being funded on an annual basis
- 4) Amortization - increase due to new infrastructure being amortized



## **EXECUTIVE**

**Town Manager's Office  
Economic Development  
Broadband**



## Town of High River Approved 2018 Operating Budget

### Budget Summary - Executive

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	% Change	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>								
02) Sales of Goods & Services	178,000	179,000	0	(179,000)	-100.0%	231,260	280,810	300,860
03) Grants Received	280,000	455,000	580,000	125,000	27.5%	75,000	0	0
05) Other Revenue	0	0	0	0		0	0	0
06) Donations	0	0	0	0		0	0	0
10) Transfer From Reserves	0	0	158,920	158,920		71,780	37,690	25,320
<b>Total Revenue</b>	<b>458,000</b>	<b>634,000</b>	<b>738,920</b>	<b>104,920</b>	<b>16.5%</b>	<b>378,040</b>	<b>318,500</b>	<b>326,180</b>
<b>Expense:</b>								
01) Salary, Wages, and Benefits	517,800	517,860	521,570	3,710	0.7%	387,360	313,600	315,680
02) Training Conference Travel	16,300	18,750	22,250	3,500	18.7%	12,750	12,750	12,750
03) Public Relations - Communications	52,050	17,300	232,300	215,000	1242.8%	32,300	32,300	32,300
04) Phone & Utilities	3,050	2,900	2,000	(900)	-31.0%	2,000	2,000	2,000
05) Insurance	4,600	5,200	4,600	(600)	-11.5%	4,800	5,000	5,200
06) Contracted Services and General Services	308,000	491,000	501,420	10,420	2.1%	445,540	458,000	473,680
07) Materials	3,600	3,100	3,300	200	6.5%	3,300	3,300	3,300
08) Other Expenses	2,100	2,500	1,500	(1,000)	-40.0%	1,500	1,500	1,500
09) Transfers to Local Boards and Agencies	0	30,000	30,000	0	0.0%	30,000	30,000	30,000
10) Transfer To Reserves	0	0	0	0		0	0	0
12) Internal Transfers Expenses	0	0	0	0		0	0	0
13) Long Term Debt Principal	0	0	24,260	24,260		40,790	37,300	30,890
14) Long-Term Debt Interest	0	0	5,740	5,740		19,210	22,700	29,110
<b>Total Expense</b>	<b>907,500</b>	<b>1,088,610</b>	<b>1,348,940</b>	<b>260,330</b>	<b>23.9%</b>	<b>979,550</b>	<b>918,450</b>	<b>936,410</b>
<b>Net Surplus/(Deficit)</b>	<b>(449,500)</b>	<b>(454,610)</b>	<b>(610,020)</b>	<b>155,410</b>	<b>34.2%</b>	<b>(601,510)</b>	<b>(599,950)</b>	<b>(610,230)</b>

**Revenue:**

- 1) Sale of Goods & Services - Business Licence Revenue now in General Government
- 2) Grants - Long Term Recovery Grant - final year for Recovery in High River
- 3) Transfer from Reserves - Year 1 funding for Broadband operating budget

**Expenses:**

- 1) Public Relations - Economic Development Advertising - funded through grants
- 2) Contract Services - Economic Development Renewal Contracts - funded through grants
- 3) Long Term Debt Principal - Debenture principal repayment on Broadband
- 4) Long Term Debt Interest - Debenture borrowing cost on Broadband



## **FINANCE**

**Financial Services  
Assessment Services**



## Town of High River Approved 2018 Operating Budget

### Budget Summary - Financial Services

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	% Change	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>								
02) Sales of Goods & Services	60,000	60,000	60,000	0	0.0%	60,000	60,000	60,000
05) Other Revenue	1,000	2,500	500	(2,000)	-80.0%	500	500	500
10) Transfer From Reserves	71,600	47,200	34,600	(12,600)		0	0	0
<b>Total Revenue</b>	<b>132,600</b>	<b>109,700</b>	<b>95,100</b>	<b>(14,600)</b>	<b>-13.3%</b>	<b>60,500</b>	<b>60,500</b>	<b>60,500</b>
<b>Expense:</b>								
01) Salary, Wages, and Benefits	1,034,400	1,032,870	1,129,720	96,850	9.4%	1,165,250	1,197,850	1,225,920
02) Training Conference Travel	25,100	21,700	30,780	9,080	41.8%	33,700	29,900	31,800
03) Public Relations - Communications	3,100	2,700	2,200	(500)	-18.5%	2,200	2,200	2,200
04) Phone & Utilities	3,000	4,700	3,200	(1,500)	-31.9%	3,200	3,200	3,200
05) Insurance	8,400	10,500	10,700	200	1.9%	11,200	11,700	12,300
06) Contracted Services and General Services	27,200	32,200	67,700	35,500	110.2%	32,700	32,700	35,700
07) Materials	30,600	30,600	20,600	(10,000)	-32.7%	20,600	20,600	20,600
08) Other Expenses	34,100	33,800	48,550	14,750	43.6%	48,550	48,550	48,550
15) Amortization on Tangible Capital Assets	358,000	108,000	71,000	(37,000)	-34.3%	71,000	71,000	71,000
<b>Total Expense</b>	<b>1,523,900</b>	<b>1,277,070</b>	<b>1,384,450</b>	<b>107,380</b>	<b>8.4%</b>	<b>1,388,400</b>	<b>1,417,700</b>	<b>1,451,270</b>
<b>Net Surplus/(Deficit)</b>	<b>(1,391,300)</b>	<b>(1,167,370)</b>	<b>(1,289,350)</b>	<b>121,980</b>	<b>10.4%</b>	<b>(1,327,900)</b>	<b>(1,357,200)</b>	<b>(1,390,770)</b>

**Revenue:**

- 1) Transfer from Reserves - temporary staff contract on tangible capital assets(TCA) project ending March 2018

**Expenses:**

- 1) Salary & Wages - Customer Service Rep addition and reallocation of support services back to finance
- 2) Training Conference & Travel - increase due to attendance in conferences
- 3) Contract Services - TCA project completion, and Assessment project
- 4) Materials - reduction in printing costs
- 5) Other Expenses - increase due to corporate postage transferred from legislative services
- 6) Amortization -decrease due to re-allocation to information services



## **LIBRARY**





## Town of High River Approved 2018 Operating Budget

### Budget Summary - Library

	2016 Approved Budget	2017 Approved Budget	2018 Approved Budget	Budget Change 2017 vs 2018	% Change	2019 Forecast	2020 Forecast	2021 Forecast
<b>Revenue:</b>								
04) Local Government Transfers	0	0	0	0		0	0	0
1-850-00: LOCAL GOVERNMENT TRANSFERS	0	0	0	0		0	0	0
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Expense:</b>								
05) Insurance	3,700	4,000	4,450	450	11.3%	4,700	4,900	5,100
06) Contracted Services and General Services	0	0	1,200	1,200		1,200	1,200	1,200
09) Transfers to Local Boards and Agencies	393,800	401,800	428,500	26,700	6.6%	435,500	442,700	449,900
15) Amortization on Tangible Capital Assets	0	0	22,000	22,000		22,000	22,000	22,000
<b>Total Expense</b>	<b>397,500</b>	<b>405,800</b>	<b>456,150</b>	<b>50,350</b>	<b>12.4%</b>	<b>463,400</b>	<b>470,800</b>	<b>478,200</b>
<b>Net Surplus/(Deficit)</b>	<b>(397,500)</b>	<b>(405,800)</b>	<b>(456,150)</b>	<b>50,350</b>	<b>12.4%</b>	<b>(463,400)</b>	<b>(470,800)</b>	<b>(478,200)</b>

**Expenses:**

- 1) Contract Services - Fire Suppression monitoring
- 2) Transfers to Local Boards - Increase due to population and inflation
- 3) Amortization - increase due to being transferred from Culture Administration

