

Schedule A -Bylaw 4555/2018		2018	2019					
GST	SERVICE	Rate as of January 1, 2018	Rate as of January 1, 2019	Change Incr/(Decr)	Percentage Change	UNITS OF MEASURE	AUTHORITY	DATE OF LAST REVISION
		E = GST EXEMPT	I = RATE INCLUDES GST	T = TAXABLE, TAX ADDED EXTRA TO THE STATED RATE				
DEVELOPMENT SERVICES								
GENERAL FEES AND CHARGES								
E	Certificate of Compliance/Compliance Stamp (7 day service)	\$100	\$100	\$0	0%	per certificate/ stamp	4510/2017	Jan. 2013
E	Certificate of Compliance/Compliance Stamp - priority service (2 - 3 days)	\$175	\$200	\$25	14%	per certificate/ stamp	4510/2017	Jan. 2013
E	Zoning request letter	\$60	\$60	\$0	0%	per letter	4510/2017	Feb. 2016
E	Certificate of Title and/or documents registered on title (from SPIN II)	\$15	\$15	\$0	0%	per document	4510/2017	Feb. 2016
T	Hard copy of an Area Redevelopment Plan	\$25	\$25	\$0	0%	per copy	4510/2017	Feb. 2016
T	Hard copy of an Area Structure Plan	\$25	\$25	\$0	0%	per copy	4510/2017	Feb. 2016
T	Hard copy of the Land Use Bylaw	\$60	\$60	\$0	0%	per copy	4510/2017	Feb. 2016
T	Hard copy of the Municipal Development Plan (Town Plan)	\$30	\$30	\$0	0%	per copy	4510/2017	Jan. 2013
T	24" x 36" hard copy of Land Use map	\$20	\$20	\$0	0%	per map	4510/2017	Feb. 2016
T	24" x 36" hard copy of Address map	\$20	\$20	\$0	0%	per map	4510/2017	Feb. 2016
E	Land Use Bylaw non-compliance penalty	\$250	\$250	\$0	0%	per violation	4510/2017	Jan. 2006
E	Relaxations/variances	\$175	\$175	\$0	0%	per building/per sign	4510/2017	Jan. 2013
E	Stripping and grading permit (if requested prior to signing of the development agreement)	\$550	\$550	\$0	0%	per application	4510/2017	Jan. 2013
E	Site confirmation review (of developments that do not require Development Permits) if certificate of title and registered documents provided with application. (The Town charges an additional \$15 per certificate of title and each document registered on title)	\$35	\$35	\$0	0%	per application	4510/2017	Jan. 2012
E	Encroachment Agreements (includes title search and registration)	\$225	\$225	\$0	0%	per agreement	4510/2017	Jan. 2013
E	Discharge of registered documents (Land Titles Office costs included)	NIL	\$50	\$50	NEW	per document	4510/2017	NEW
REFUNDS								
E	Portion of application fee retained if application is withdrawn before circulation has commenced for Major Development Permit Applications, Land Use Bylaw Amendment Applications, Statutory and Non-Statutory Plan Applications, and Statutory and Non-Statutory Plan Amendment Applications.	50% of application fee	50% of application fee	\$0		per application	4510/2017	Jan. 2012
E	Administrative fee for processing refunds (in addition to the fee above)	\$50	\$50	\$0	0%	per application	4510/2017	Feb. 2016
	*Full subdivision application fee is non-refundable once circulation has begun			\$0		per application	4510/2017	Jan. 2013
MAJOR REVISIONS								
E	Revised plans fee for Major Development Permit Applications, Land Use Bylaw Amendment Applications, Statutory and Non-Statutory Plan Applications, Statutory and Non-Statutory Plan Amendment Applications, and Major Subdivision Applications (creating 2 or more lots - resulting in a total 3 lots or more). This only refers to changes initiated by the developer as opposed to changes required by Town.	15% of original fees	15% of original fees		0%	per application	4510/2017	Jan. 2012
EXTENSION REQUESTS								
E	Request for extension to prior to release conditions for Notice of Decision or Development Permit expiry deadline	\$225	\$225	\$0	0%	per deadline	4510/2017	Jan. 2013
E	Request for extension to subdivision registration deadline or subdivision endorsement deadline	\$200	\$200	\$0	0%	per deadline	4510/2017	Jan. 2006

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RESIDENTIAL DEVELOPMENT PERMITS								
E	Residential – up to two dwelling units	\$300	\$300	\$0	0%	per application	4510/2017	Jan. 2012
E	PLUS additional fee per unit (calculated on 3rd and subsequent units)	\$75	\$75	\$0	0%	per third and subsequent dwelling unit	4306/2011	Jan. 2010
E	Discretionary residential renovations, additions, and accessory buildings, as well as additional dwelling units (on same property after first unit)	\$150	\$150	\$0	0%	per application	4510/2017	Jan. 2012
HOME OCCUPATION DEVELOPMENT PERMITS								
E	Home Occupations - major	\$150	\$150	\$0	0%	per application	4510/2017	Jan. 2013
E	Renewal of a Major Home Occupation	\$75	\$75	\$0	0%	per application	4510/2017	Jan. 2013
CHANGE OF USE/INTENSIFICATION OF USE DEVELOPMENT PERMIT (IF DISCRETIONARY)								
E	Change of use, intensification of use (if discretionary)	\$250	\$250	\$0	0%	per application	4510/2017	Jan. 2013
COMMERCIAL, INDUSTRIAL, INSTITUTIONAL, RECREATIONAL, AND GOVERNMENTAL DEVELOPMENT PERMITS								
E	New construction (includes temporary structures and surface, i.e. non-structural work)	\$600	\$600	\$0	0%	per application	4510/2017	Jan. 2013
E	PLUS a fee per sq. m. calculated on total floor area if > 2,500 sq. ft (232.25 sq. m)	\$0.75	\$0.75	\$0	0%	per sq. m	4510/2017	Jan. 2013
<i>Renovations/Additions</i>								
E	If < 50 sq. m.	\$250	\$250	\$0	0%	per application	4510/2017	Jan. 2005
E	If > 50 sq. m.	\$500	\$500	\$0	0%	base fee	4510/2017	Jan. 2005
E	PLUS a fee per sq. m. calculated on TOTAL floor area	\$0.75	\$0.75	\$0	0%	per sq. m	4510/2017	Jan. 2013
DIRECT CONTROL DEVELOPMENT PERMITS								
E	Direct control applications (new construction residential)	\$1,000	\$1,000	\$0	0%	per application	4510/2017	Jan. 2012
E	Direct control applications (new construction non-residential)	\$600	\$600	\$0	0%	base fee	4510/2017	Jan. 2012
E	PLUS a fee per sq. m. calculated on TOTAL area	\$0.70	\$0.70	\$0	0%	per sq. m.	4510/2017	Jan. 2012
E	Direct control applications (change of use/minor renovations)	\$250	\$250	\$0	0%	per application	4510/2017	Jan. 2013
SIGNAGE DEVELOPMENT PERMITS								
E	Signage requiring a Development Permit (except for Home Occupation Signage)	\$200	\$200	\$0	0%	for first sign	4510/2017	Jan. 2013
	PLUS Additional fee for each additional sign	\$55	\$55	\$0	0%	per each additional sign	4510/2017	Jan. 2013
E	Home occupation signage	\$55	\$55	\$0	0%	one sign	4510/2017	Jan. 2006
SUBDIVISION								
E	Title separation	NIL	\$500	\$500		per application	4510/2017	NEW
E	Tentative plan – creating one to two additional lots or lot line adjustment	\$1,500	\$1,500	\$0	0%	per application	4510/2017	Jan. 2012
E	Tentative plan (conforms to an approved Area Structure Plan)	\$1,500	\$1,500	\$0	0%	per plan	4510/2017	Jan. 2012
E	PLUS Additional fee for each lot thereafter	\$250	\$250	\$0	0%	per each lot after first two	4510/2017	Jan. 2012
E	Review of amendments to approved tentative plan	\$330	\$330	\$0	0%	flat rate	4510/2017	Jan. 2013
	PLUS \$50 per lot line adjustment	\$50	\$50	\$0	0%	per lot line adjustment	4510/2017	Jan. 2013
E	Endorsement of subdivision plans	\$100	\$100	\$0	0%	per plan	4510/2017	Jan. 2013

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E	Endorsement of building condominium plans	\$50	\$50	\$0	0%	per plan	4510/2017	Jan. 2013
LAND USE BYLAW AMENDMENTS								
E	Rezoning of land (for each new designation)	\$2,000	\$2,000	\$0	0%	per new designation	4510/2017	Jan. 2012
E	PLUS advertising fee	\$150	\$150	\$0	0%	per application	4510/2017	Jan. 2013
E	PLUS a per hectare fee	\$110	\$110	\$0	0%	per ha (or portion thereof)	4510/2017	Jan. 2013
E	Amending Land Use Bylaw (textual amendments)	\$1,000	\$1,000	\$0	0%	flat rate	4510/2017	Jan. 2012
E	PLUS advertising fee	\$150	\$150	\$0	0%	per application	4510/2017	Jan. 2012
TOWN PLAN (MUNICIPAL DEVELOPMENT PLAN) AMENDMENTS								
E	Amend Town Plan (Municipal Development Plan)	\$2,000	\$2,000	\$0	0%	per application	4510/2017	Oct. 2016
E	PLUS advertising fee	\$150	\$150	\$0	0%	per application	4510/2017	Jan. 2012
AREA STRUCTURE PLANS AND AREA REDEVELOPMENT PLANS								
E	Review of Area Structure Plan or Area Redevelopment Plan prepared by consultant	\$2,500	\$5,000	\$2,500	100%	per document	4510/2017	Jan. 2007
E	PLUS a per hectare fee	\$50	\$50	\$0	0%	per ha (or portion thereof)	4510/2017	Jan. 2007
E	PLUS advertising fee	\$150	\$150	\$0	0%	per application	4510/2017	
E	In-house preparation of Area Structure Plan or Area Redevelopment Plan	to be negotiated	to be negotiated			per document	4510/2017	Jan. 2007
E	Amend Area Structure Plan or Area Redevelopment Plan	\$2,000	\$2,000	\$0	0%	per application	4510/2017	Oct. 2016
E	PLUS advertising fee	\$150	\$150	\$0	0%	per application	4510/2017	Oct. 2016
NEIGHBOURHOOD OUTLINE PLANS AND AREA CONCEPT PLANS								
E	Review of Neighbourhood Outline Plan (NOP) or Area Concept Plan prepared by consultant	\$1,500	\$2,000	\$500	33%	per document	4510/2017	Jan. 2012
E	In-house preparation of Neighbourhood Outline Plan or Area Concept Plan	to be negotiated	to be negotiated			per document	4510/2017	Jan. 2007
E	Amend Neighbourhood Outline Plan or Area Concept Plan	\$1,000	\$1,000			per application	4510/2017	Oct. 2016
URBAN CHICKEN AND BEE LICENSE FEES								
E	Urban Chicken License (annual fee)	\$75	\$75	\$0	0%	per license to be renewed annually	4470/2016	May. 2016
E	Urban Chicken License Half Year (after July 1st)	40		-40	-1	per license	4470/2016	May. 2016
E	Urban Bee Keeping License (annual fee)	\$75	\$75	\$0	0%	per license to be renewed annually	4471/2016	May. 2016
E	Urban Bee Keeping License Half Year (after July 1st)	40		-40	-1	per license	4471/2016	May. 2016